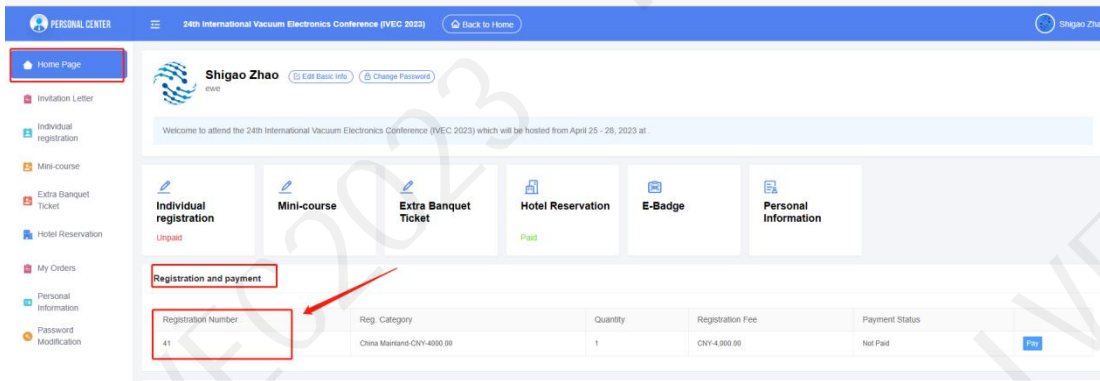


# Guide for Poster Presenters

1. Payment of the registration fee must be completed and a poster presentation must be made in person as a prerequisite for the abstract to be accepted. To register online, please click on the following website : <https://ivec2023.org/registration/>

2. Please prepare the Registration Number in the conference registration system in advance to facilitate on-site sign-in. You can check your Registration Number as shown in the picture.



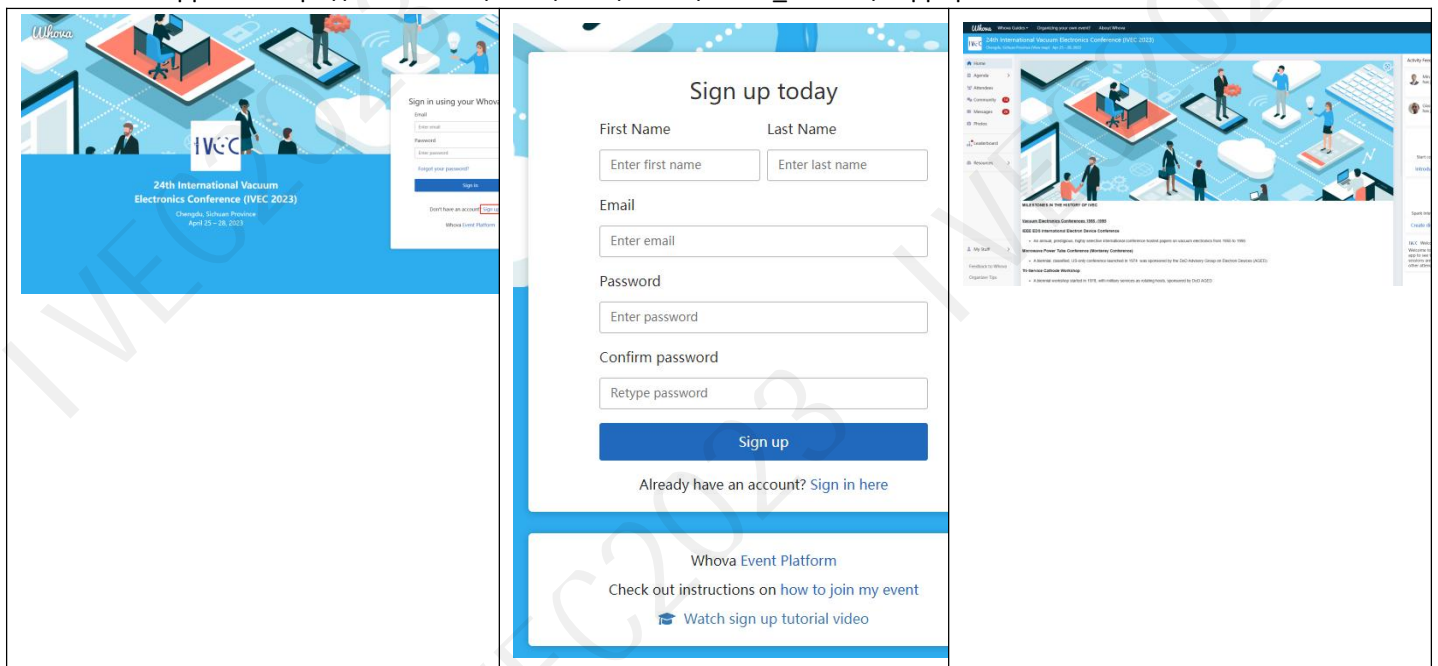
3. IVEC 2023 adopts a hybrid mode and we use WHOVA as our online conference platform.

A. We will import the information of the registered attendees (email and name) into WHOVA conference platform. Please click on the corresponding email address to register and access WHOVA, which supports browser access and Android/Apple app login access.

B. On WHOVA, you can view all Sessions and Abstracts info; In case of missing any presentations you might be interested in, you can subscribe based on your personal preferences; you can view all Posters and exchange messages in the corresponding chatrooms; you can get access to all the recorded video files of all the session rooms at the end of each day; you can have one-to-one communication with all the participants; please go to WHOVA to learn more features.

C. WHOVA Web platform link: [https://whova.com/portal/webapp/iveci1\\_202304/](https://whova.com/portal/webapp/iveci1_202304/);

Mobile app link: [https://whova.com/xems/view/basics/iveci1\\_202304/#app-preview-tutorial](https://whova.com/xems/view/basics/iveci1_202304/#app-preview-tutorial)



4. All Poster presenters must bring printed posters for on-site presentation and communication.  
(Poster printing size: 0.9m width \* 1.2m height)
5. Both virtual and on-site presenters need to upload poster info to WHOVA by **April 14, 2023, 17:00 (GMT+8)** as follows:  
(We have sent a notification email for uploading poster info to the first author of abstract, please check the spam box)
  - A. Please improve the **abstract** content of the poster
  - B. **Cover Photo** - Recommended image dimensions: 800px x 450px (Max 1000px x 1000px)  
(Can be used to highlight this Pitch)
  - C. **Photos** - Upload a full HD image of the poster, size limit 10MB (Image size reference poster print size)
  - D. **Pitch Presentation(Recorded Video)**- Not required
  - E. If you need presenters else to manage the poster's information together, you click **Add presenter** (make sure he completes the conference registration)

The screenshot shows the WHOVA poster submission form for IVEC 2023. The form is divided into three main sections: Pitch Information, Photos, and Poster Presentation. The Pitch Information section includes fields for Description/Abstract, Number, and a Pitch Profile link. The Photos section includes a field for a Cover Photo and a Photos section. The Poster Presentation section includes a Recorded Video field, Primary Contact information, and an Additional Presenters section. A red box highlights the Pitch Profile link and the Additional Presenters section.

6. Throughout the conference, Poster presenters should keep an eye on the POSTER CENTER of WHOVA, and answer questions raised in the corresponding chatroom where the poster belongs.
7. IVEC 2023 Poster Session 1 will be held on Wednesday, April 26, 2023 from 6:00 p.m. to 7:00 p.m. (GMT+8) .  
IVEC 2023 Poster Session 2 will be held on Thursday, April 27, 2023 from 6:00 p.m. to 7:00 p.m. (GMT+8) .
8. Presenters of Poster Session 1 need to finish attaching their posters at the designated location by 5pm on the 26th and stand next to their posters at 6pm on time to facilitate exchanging ideas for posters; Presenters of Poster Session 2 need to finish attaching their posters at the designated location by 5pm on the 27th and stand by their posters at 6pm on time to facilitate exchanging ideas for posters.
9. Poster Sessions will be held in a central area on the same floor of the Conference Venue, where we have set up a sufficient number of bulletin boards with plenty of large headers and space for posters to be attached and displayed. Authors must remove their materials from the board at the end of each Poster Session.